

Blaine Festival

PO Box 490563 – Blaine, MN 55449-0563
www.blainefestival.org - info@blainefestival.org

2019 Demonstration/Performance Application, Rules & Regulations

(Please read thoroughly and print clearly)

Event Dates & Hours:

- Rain or Shine
- Friday, June 28, 2019 – 5:00 p.m. until 9:00 p.m.
- Saturday, June 29, 2019 – 10:00 a.m. until 9:00 p.m.
- Sunday, June 30, 2019 – 10:00 a.m. until 6:00 p.m.
- Aquatore Park, corners of Hwys. 65 & 10, Blaine, MN
- The Blaine Festival Volunteer Committee reserves the right to select and/or limit demonstrations & performances
- The Blaine Festival Volunteer Committee reserves the right to prohibit items and/or activities that are deemed inappropriate



Space:

- The East and West Pavilions at Aquatore Park are the locations for most demonstrations & performances
 - Alternate performance locations include the Big Top, Central Avenue at the Park, the Magician's Stage, the South Lawn and the North Lawn
- Picnic tables and/or bleachers may be lined up around the performance areas for spectators

Deadlines:

- The deadline for Demonstration/Performance Applications is **May 15, 2019**
- After **May 15, 2019** additional demonstrations and performances will be added on a time slot/space available basis

Set-Up & Take-Down:

- Performances are set up on the hour or on the half hour depending on the day of the festival
- Set-up time – 15 minutes to ½ hour before scheduled demonstration/performance time
- Take-down time – 15 minutes to ½ hour after demonstration/performance is finished
- Please be respectful of the next demonstration/performance
- **NO Vehicles** will be allowed on the grounds during festival hours
- Loading & unloading will **ONLY** be allowed before or after festival hours
- Parking your vehicle behind or near the pavilions is **NOT** allowed

Check-In:

- Check in at the Information Tent a minimum of 20 minutes prior to your demonstration or performance
- **NO Vehicles** will be allowed on the grounds during festival hours
- Loading & unloading will **ONLY** be allowed as permitted by the Blaine Festival Volunteer Committee

Notice of Acceptance:

- Confirmation notices will be sent upon acceptance or no later than June 15, 2019
- Email is the preferred method of contact

Rules & Requirements:

- A completed W-9 form is **REQUIRED** (see form below)

- A completed Demonstration/Performance Vendor Application is **REQUIRED** (see application below)
- NO Demonstration/Performance Applications will be accepted after the deadline unless there is still space available (see below)
- If you choose to sell CDs or any other item a MN ST-19 is required prior to any sales (see form below)
- All forms are located on the Blaine Festival website at www.blainefestival.org
- Vendors with any questions regarding Demonstrations and/or Performances should contact Blaine Festival Committee Demonstration/Performance Pavilion Coordinator

Permits, Licenses, Taxes, Insurance & Indemnity

- To the extent permitted by Law, all Vendors agree to protect, indemnify, defend and hold harmless, the Blaine Festival, its Volunteer Committee, Board of Directors, members & volunteers and the City of Blaine and its elected officials, employees, agents and volunteers against all claims, losses, damages to persons or property and cost (including Attorney’s fees) arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy, lost-stolen-damaged property or use of park premises or a part thereof
- All vendors are responsible for their own general liability and product liability insurance
- All vendors are required to furnish a MN ST-19 with application and payment whether or not vendors are selling any products or services
- While the Blaine Festival Volunteer Committee makes every effort to produce a successful festival, the committee cannot warrant the level of attendance, weather, sales or any circumstances beyond its control

Failure to Follow Rules & Regulations

- The Blaine Festival Volunteer Committee reserves the right to remove you from the festival for failure to follow these rules and regulations

Note

- Application follows
- W-9 follows
- MN ST-19 follows

2019 Demonstration/Performance Application Form (please PRINT)

Business/Group Name _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Ph: _____ Cell Ph: _____ Other Ph: _____

Email: _____

Were you a participant in last year's Blaine Festival: Yes No

Please describe in detail and/or provide pictures of your demonstration or performance:

Please describe any special requirements you would need for your demonstration or performance:

Yes, I have read and understand the Demonstration/Performance Guideline Information.

Please send your application to:

Blaine Festival
Attn: Demonstration/Performance
PO Box 490563
Blaine, MN 55449-0563

The Blaine Festival is a family-oriented, community festival. We reserve the right to monitor/prohibit items and activities we deem inappropriate for the Blaine Festival. The Blaine Festival Volunteer Committee reserves the right to select and/or limit vendors.

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) # _____ Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) # _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 3.

Social security number											
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Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person # _____	Date # _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments . . . Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See **What is backup withholding?** on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See **What is FATCA reporting?** on page 2 for further information.

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14 .

Sign here	I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.	
	Signature of seller	Print name here
	Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.taxes.state.mn.us.

Information and assistance

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at www.taxes.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, Special Event Exhibitors and Operators.

We'll provide information in other formats upon request to persons with disabilities.